

OTM - HOW TO Extract Documents

1. Starting form JOB Number

The screenshot shows the OTM (Oil & Gas) web application interface. The browser title is "JOB Finder - Microsoft Internet Explorer". The address bar shows the URL: <http://insideapp.og.ge.com/ogotm/GC3/glog.websvrserver.util.FrameGC3Servlet?>. The page header includes the GE logo, "GE Oil & Gas", "OTM Version 5.5", and user information: "Welcome GEOG.105704646 Role: GEOG.GE_OUT_REQUESTOR_ITA_F2". A "Message Center" shows 0 / 0 messages. Below the header, there are buttons for "View", "Edit", and "Actions". A table displays search results for "JOB" with "Total Found: 1". The table has columns: ID, Job ID, Query Type, Job Type ID, and Consolidation. The first row is selected and contains: ID: [GEOG.-ORDER-26417](#), Job ID: -ORDER-26417, Query Type: ORDER RELEASE, Job Type ID: OUTBOUND, and Consolidation: (empty). A red arrow points from a red box labeled "2. Click on View" to the "View" button above the table. At the bottom of the page, there are buttons for "New Query", "Refine Query", "Export", "Lists", "Saved Query:" (with a dropdown menu), and "Execute Query".

ID	Job ID	Query Type	Job Type ID	Consolidation
<input checked="" type="checkbox"/> GEOG.-ORDER-26417	-ORDER-26417	ORDER RELEASE	OUTBOUND	

2. Click on View

Job - Microsoft Internet Explorer

Address: http://insideapp.og.ge.com/ogotm/GC3/glog.webservice.util.FrameGC3Servlet?

Welcome GEOG.105704646
Role GEOG.GE_OUT_REQUESTOR_ITA_F2

OTM Version 5.5

Message Center 0 / 0

Job 1 of 1 Edit Actions

Job
Job: -ORDER-26417
Job Type ID: [OUTBOUND](#)
Move Perspective: [OUTBOUND](#)

Query Type
ORDER RELEASE
Consolidation Type ID: [OUTBOUND](#)

Domain Name
GEOG
Consol: [Status](#)

Memo B/L
Memo B/L Shipment ID: [Job Detail](#)

Exchange Rate Date
Exchange Rate ID: [Job Detail](#)

Order Releases

Order Release ID
GS484008
GS484007
GS484006
GS484009

Reference Numbers

Reference Number	Reference Number Qualifier
Contract scope	REASON_CODE_FOR_URGENT_SHIPMENT

Text Templates

Text Template ID	Document Type	Text

Remarks

Remark Qualifier ID	Remark Text
TOTAL_PLANNED_COST_OF_SELL_SHIPMENTS (EUR)	999999
REM	CONSIGNEE'S NAME(UGALE ALLA NOTIFY): SONATRACH DIRECTION DES TRASPORT, BP 08, SIDI ARCINE, BAKARI, ALGERI, DZ
REM	descrizione dell'awb : CONTRACT 31/APP/2007 PIECES DE RECHANGE POUR COMPRESSEUR DE LIGNES PCL 603&802 ET TURBINE DE PUISSANCE PGT10&PGT25
REM	copia ex+ 1 awb(originali 3) indicando il numero di fattura

Involved Parties

Involved Party Contact	Communication Method	Involved Party Qualifier
105028353	EMAIL	FIRST_LEVEL_APPROVER
501739879	EMAIL	RFT_REQUESTOR
EXECUTION_CENTER	EMAIL	NOTIFY_PARTY

Involved Parties

Involved Party Location	Communication Method	Involved Party Qualifier

[Top](#) [Refresh](#)

3. Click on button "Job Detail"

4. Scroll the page up to Exepences Line

5. Open the Buy Shipment Smart Link

The screenshot displays the OTM Job Details page for a shipment. The interface includes the following sections and data:

- Customer Bills:** A table with columns for Bill ID, Bill-To Involved Party, and Amount. Total Amount Billed: 0.00 EUR.
- Revenue:** A table with columns for Shipment ID, Bm, Source Location, Destination Location, Service Provider, Mode, Advanced Charge, and Alloc Amt/Total Amt. Total Job Revenue: 2265.00 EUR.
- Non Freight Related Charges:** A table with columns for Charge ID, Service Provider, Description, Advanced Charge, and Amount.
- Expenses:** A table with columns for Shipment ID, Bm, Source Location, Destination Location, Service Provider, Mode, Consol, and Alloc Amt/Total Amt. Total Job Cost: 999999.00 EUR. A red circle highlights the 'Expenses' section header, and another red circle highlights the 'Smart Links' dropdown menu. A red arrow points from the 'Smart Links' menu to a red box at the bottom labeled '6. Click On Documents'.
- Profit:** A table with columns for Amount. Amount: -997734.00 EUR.

6. Click On "Documents"

